

WLIB-AM New York seeks a highly organized and motivated producer for a new syndicated project. The ideal candidate for this position will be responsible for assisting with the launch of a weekday show on WLIB and affiliate stations Nationwide. Media and or radio experience a must. Duties include, but are not limited to the following;

- *Report to local and network programming directors**
- *Assist host (s) in daily show preparation and show execution**
- *Will organize show schedule and keep daily calendar outlining appearances, Interviews, etc.**

- *Responsible for timing and execution of daily show.**

- *Will assist with community/affiliate relations.**
- *Participate in talent/management brainstorming sessions to work on ideas for improvement.**

- *Must be able to handle basic production (experience with pro-tools and/or Adobe Audition a plus**

- *Must be skilled at networking and developing contacts.**

- *Understanding of Social networking/online platforms for communication, database development and marketing efforts.**

- *Interest in Christian/Gospel music a plus.**

- *Position will be based in greater New York City region.**